

Position: Accounting Assistant

Experience Required: At least 3 years solid experience within the similar role,

Salary: £25000- £32000 per annum,

Qualification: Bachelor degree in Economics, Finance or Accounting ACA , ACCA qualified,

Type of Job: Permanent,

Job Location: London, UK.

Responsibility & Accountability:

- Managing daily operational activities i.e. General Ledger, Accounts Payable & Receivable, Fixed assets, Salary processing, Bank Reconciliation etc.
- Responsible for overall accounting functions that includes preparation of financial statements, cash flow, etc.
- Ensuring all operational reports are prepared in timely manner & in compliance with statutory requirements & relevant financial reporting standards.
- Taking care of any ad-hoc tasks requested by the management from time to time.

Core Competencies:

- At least 3 years solid experience within the similar role,
- Bachelor Degree in Accounting, Economics, Finance or Business Administration,
- Excellent communication skills,
- Multitasking skills,
- Excellent knowledge of MS Excel,
- Accounting Software for ERP experience,
- Ability to prioritize workload & work with tight timeliness,
- Detail oriented.

Interested candidates can apply here and alternatively email their most current profile at corporate.hr@walsons.co.uk.

We would like to thank all applicants, however only those who qualify for an interview will be contacted.

Walsons Group is an equal opportunity employer.